



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Microsoft Teams Meeting: Join on your computer or mobile app. Or go to www.teams.microsoft.com and enter the Meeting ID: 216 646 593 066 and Passcode: abjPKn

Regular City Council Meeting Agenda – November 12, 2024, 7:00 PM

1. Call to Order:

2. Pledge of Allegiance:

3. Roll Call:

Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Casey, Forte, Lamphier, Quisenberry, and Roth.

4. Approval of Agenda - Motion

5. Public Comments:

Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.

6. FYI:

MML Training for Newly Elected Officials

7. City Manager's Report

8. Consent Agenda:

Final Minutes of the October 14, 2024 Regular Meeting
Final Minutes of the October 17, 2024 Special Meeting
Draft Minutes of the October 28, 2024 Regular Meeting
Treasurer's Report November 12, 2024

9. Unfinished Business:

- a. Resolution: Purchase of Crossing Flags for N. Main Street & Depot/E. Church

12. New Business:

- a. Discussion: Election Results
- b. Resolution: Extension of the Contractual Clerk Agreement
- c. Resolution: Contract with the MML Salary Consultant to Conduct a Salary Study
- d. Motion: Acceptance of M. Luginski Resignation from HDC
- e. Resolution: Free Parking on Small Business Saturday and Saturdays in December
- f. Resolution: Installation of Concrete Curbing on W. Washington and Robertson Ct
- g. Resolution: Purchase of a Handicap Swing for the Depot Park Playground

13. Adjourn Meeting

Only those matters that are on the agenda are to be considered for action.

People with disabilities needing accommodations for effective participation in this meeting should please contact Jonathan Smith, City Manager (248) 625-1559 in advance of the meeting. An attempt will be made to provide reasonable accommodations.

Michigan Municipal League Training

Newly Elected Officials Training Is Live



You've just been elected to serve your community as a part of its local government. Congrats! What's your next move? Register for **Newly Elected Officials Training**! Learn about core topics and basic functions critical to the role of a public official.

We have both in-person and virtual training options through spring 2025. **Registration** is open for all dates.

Nov. 21 — Virtual

Dec. 12 — Lansing

Jan. 23 — Farmington Hills

Feb. 8 — Virtual

City of the Village of Clarkston
City Manager Report
November 12, 2024

Election Worker Thank You!

The City's 2024 General Election was an unqualified success, and I would like to express my sincere thanks to the full team of Election Workers:

Evelyn Bihl
Ann Degen
Jim Degen
Angela Guillen
Amanda Hess
Mary Himburg
Ray Martinez
Nancy Moon
Lisa Paterscak
Nancy Smith
Toni Smith

Extra, extra thanks to Evelyn Bihl and Angi Guillen for their leadership, perseverance, and extraordinary attention to every detail to ensure that this important election was implemented flawlessly – **and it was!** Thank you Evelyn and Angi, you are truly amazing and so appreciated!

Respectfully submitted, **Jonathan Smith, City Manager, November 8, 2024**



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Final Minutes of the October 14, 2024, Regular City Council Meeting

1. Call to Order:

- The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Amanda Forte, Mark Lamphier
- Council Members Absent: Gary Casey, Ted Quisenberry, Peg Roth
- Others Present: Jonathan Smith, City Manager and Tom Ryan, City Attorney
- Others Absent: Sgt. John Ashley, Oakland County Sheriff

4. Approval of Agenda:

- Motioned by Forte, supported by Lamphier to approve the agenda as presented.
VOTE: All Aye. MOTION CARRIED 4-0

5. Public Comments:

- Cher Pardee – MDOT plaques on M-15

6. FYI:

- 9-Day Early Voting Centers

7. City Manager Report:

- City Sidewalk Repair Status
- Depot Park Pony Cycle Reveal
- Clarkston Mayor and Councilmember Candidates
- Important Election-Related Dates

8. Election Update from Deputy Clerk Evelyn Bihl

9. Motion: Acceptance of Consent Agenda as Presented 10/14/2024

Motioned by Rodgers, supported by Forte to approve the Consent Agenda. VOTE: All Aye. MOTION CARRIED 4-0

10. Unfinished Business:

a. None

11. New Business:

a. Motion: Election Commission Appointments

Motioned by Wylie, supported by Lamphier to appoint Treasurer Greg Cote' and register elector Cara Catallo to the City's Election Commission effective immediately. Acting City Clerk Jonathan Smith shall be the Chairperson. VOTE: All Aye. MOTION CARRIED 4-0

b. Resolution: Adoption of the Oakland County Hazard Mitigation Plan

Resolved by Forte, supported by Rodgers to adopt in its entirety the 2023 Oakland County Multi-Jurisdictional Hazard Mitigation Plan. VOTE: All Aye. RESOLUTION CARRIED 4-0

c. Discussion: Changing the Paid Parking Time Period for the Depot Road Parking Lot
Discussed alternatives, but no action proposed or taken.

12. Motion: Adjourn Meeting at 8:10 P.M.

a. Motioned by Rodgers, supported by Forte to adjourn. VOTE: All Aye. MOTION CARRIED 4-0.

Respectfully Submitted by Jonathan Smith, City Manager



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Final Minutes of the October 17, 2024, Special City Council Meeting

1. Call to Order:

- The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Gary Casey, Mark Lamphier
- Council Members Absent: Amanda Forte, Ted Quisenberry, Peg Roth
- Others Present: Jonathan Smith, City Manager
- Others Absent: Tom Ryan, City Attorney and Sgt. John Ashley, Oakland County Sheriff

4. Approval of Agenda:

- Motioned by Lamphier, supported by Rodgers to approve the agenda as presented.
VOTE: All Aye. MOTION CARRIED 4-0

5. Public Comments:

- None

6. Unfinished Business:

- a. Motion: Approval of Employment Agreement for a Contractual Election Worker Resolved by Casey, supported by Rodger to approve an Employment Agreement for contractual election worker Angela Guillen for election assistance in the November 5, 2024 General Election at a rate of \$40/hour with a not-to-exceed total of \$7,500.00.
VOTE: All Aye. MOTION CARRIED 4-0

7. New Business:

- b. None

12. Motion: Adjourn Meeting at 7:11 P.M.

a. Motioned by Lamphier, supported by Casey to adjourn. VOTE: All Aye. MOTION CARRIED 4-0.

Respectfully Submitted by Jonathan Smith, City Manager



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

Draft Minutes of the October 28, 2024, Regular City Council Meeting

1. Call to Order:

- The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge of Allegiance:

- Mayor Wylie led the Pledge of Allegiance

3. Roll Call:

- Councilmembers Present: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Gary Casey, Amanda Forte, Mark Lamphier, Ted Quisenberry, and Peg Roth.
- Council Members Absent: None
- Others Present: Jonathan Smith, City Manager, Tom Ryan, City Attorney, and Sgt. John Ashley, Oakland County Sheriff
- Others Absent: None

4. Approval of Agenda:

- Motioned by Forte, supported by Rodgers to approve the agenda as presented. VOTE: All Aye. MOTION CARRIED 7-0

5. Public Comments:

- Amanda Forte – Support of two new businesses in Clarkston, Rudy’s Steak House and Shaded Bloom Coffee

6. FYI:

- None

7. City Manager Report:

- Halloween Trick-or-Treating Hour
- Grant Applications
- Playground Repairs
- Curb Installation

- City Hall Parking
- Clarkston Mayor & Councilmember Candidates
- Important Election-Related Dates

8. Sheriff's Report from Sgt. John Ashley

9. Election Update from Deputy Clerk Evelyn Bihl:

- Public Accuracy Test successfully completed
- Meeting of the Election Commission held
- The Clerk's Office will be open both Friday 11/1 and Saturday 11/2 to help voters
- Election Equipment updated with a new communication SIM Card, backup batteries
- Purchased new, locking ballot storage bags
- HAVA grant applied for to help pay for election-related expenses
- 156 Absentee Ballots returned from the 280 sent out, 25 City voters have voted at an early voting center
- Voter fraud, it was reminded, is a felony punishable with fines, jail time and loss of voting privileges.

10. Motion: Acceptance of Consent Agenda as Presented 10/28/2024

Motioned by Rodgers, supported by Quisenberry to approve the Consent Agenda. VOTE: All Aye. MOTION CARRIED 7-0

11. **Unfinished Business:**

a. None

12. **New Business:**

- Discussion: Main Street Oakland County "Affiliate-Level" Plaque Presentation
Presented by George Venettis, Oakland County Business Development Representative
- Discussion: Pedestrian Safety Improvement Opportunities
Discussed possible changes the City could implement to improve pedestrian safety on Main Street. Council requested resolutions be prepared for the next meeting to (1) formally request assistance from MDOT and (2) purchase crossing flags for use at M-15 and Depot/E. Church
- Discussion: 2024 Christmas Market Update
Councilmember Laura Rodgers presented an update on plans for the 2024 Christmas Market and Holiday Parade scheduled for Saturday, December 14th.
- Resolution: West Alley Sanitary Sewer Repair – Change Order
Resolved by Forte, supported by Rodgers to approve the \$72,972.50 cost of the Change Order for additional sewer repair work, bringing the total West Alley repair cost to \$194,024.54. A proposal will be brought to the next meeting to recoup funds from each user of the City's Sanitary Sewer System. VOTE: All Aye. MOTION CARRIED 7-0.
- Motion: Reschedule the November 11th City Council Meeting due to Veteran's Day
Motioned by Forte, supported by Roth, to reschedule the November 11th Council Meeting to Tuesday, November 12th at 7:00 PM. VOTE: All Aye. MOTION CARRIED 7-0.
- Resolution: Acceptance of the Audited Financial Report ending June 30, 2024

Resolved by Forte, supported by Quisenberry to accept and file the 23/24 Fiscal Year Audited Financial Report as presented by City Auditor Rana Emmons of PSLZ LLP. VOTE: All Aye. MOTION CARRIED 7-0.

g. Discussion: City Code of Conduct Policy

Councilmember Quisenberry expressed his interest in developing a Code of Conduct document for City Councilmembers, Board members, Commissioners, and Appointed Officials. Ted volunteered to start the process by reviewing verbiage already in the City Charter and the City Policy & Procedure Manual as well as examples available from the Michigan Municipal League and other municipalities.

13. Motion: Adjourn Meeting at 8:30 P.M.

- a. Motioned by Rodgers, supported by Forte to adjourn. VOTE: All Aye. MOTION CARRIED 7-0.

Respectfully Submitted by Jonathan Smith, City Manager

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

11/12/2024

Treasurer's Report:

I. Disbursements from 10/01/2024 - 10/31/2024

101 General Fund	\$	16,572.15
202 Major Streets	\$	-
203 Local Street	\$	726.35
220 Mill Pond Lake	\$	100.00
231 Parking Meter Fund	\$	1,143.21
236 Friends of Depot Park	\$	-
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	45,474.00
590 Sewer Fund	\$	72.70
703 Tax Fund	\$	36,484.67
	\$	-
Total	\$	100,573.08

II. Invoices for review and payment approval

Carlisle Wortman - 2024 Code Enforcement	\$	-
Carlisle Wortman - 2024 Building Administration	\$	-
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC MS4 Permitting	\$	-
HRC Professional Services September 2024	\$	-
Tom Ryan - Professional Services (Oct 2024 Invoice)	\$	1,306.25
Tom Ryan - Professional Services Court (Oct 2024 Invoice)	\$	332.50
Total	\$	1,638.75

III. Other Checks for Review

	\$	-
	\$	-
	\$	-
	\$	-
Total	\$	-

GRAND TOTAL	\$	102,211.83
--------------------	-----------	-------------------

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 10/01/2024 - 10/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
10/01/2024	GEN	11667	11098	MICHIGAN MUNICIPAL TREASURER	DUES & CONFERENCES	958.000	253	99.00
10/03/2024	GEN	11668	203678440003	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	22.51
10/03/2024	GEN	11669	200065364065	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,745.94
10/03/2024	GEN	11670#	200429	GREAT LAKES ACE HARDWARE	PARK MATERIALS	728.000	265	46.92
			200429	CHECK GEN 11670 TOTAL FOR FU	DPW SUPPLIES	726.000	441	4.49
								<u>51.41</u>
10/03/2024	GEN	11671	10/21/2024	DTE ENERGY	DETROIT EDISON-VH	920.000	265	206.44
			10/21/2024		DETROIT EDISON-VH	920.000	265	26.03
			10/21/2024		DTE UPPER PARKING LOT	923.000	265	17.62
			10/21/2024		DTE UPPER PARKING LOT	923.000	265	32.37
			10/21/2024		DTE UPPER PARKING LOT	923.000	265	130.98
			10/21/2024		DTE UPPER PARKING LOT	923.000	265	98.98
				CHECK GEN 11671 TOTAL FOR FU				<u>512.42</u>
10/03/2024	GEN	11672	11131	THOMAS J RYAN PC	LEGAL FEES	803.000	266	95.00
			11132		LEGAL FEES	803.000	266	1,187.50
				CHECK GEN 11672 TOTAL FOR FU				<u>1,282.50</u>
10/07/2024	GEN	11673	81617	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	30.00
			82002		PARK MATERIALS	728.000	265	125.80
			81832		PARK MATERIALS	728.000	265	94.75
				CHECK GEN 11673 TOTAL FOR FU				<u>250.55</u>
10/07/2024	GEN	11674	09/20/2024	HOME DEPOT CREDIT SERVICES	DPW EQUIPMENT	726.000	446	396.84
10/07/2024	GEN	11675	C1046608	OAKLAND COUNTY TREASURER	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	842.51
10/07/2024	GEN	11676	5070208837	RICOH USA, INC	SUPPLIES	726.000	172	316.10
10/07/2024	GEN	11677	6012915538	STAPLES	SUPPLIES	726.000	172	93.61
10/07/2024	GEN	11678	363667	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	402.90
10/07/2024	GEN	11679	2175934	CARLISLE/WORTMAN ASSOC INC	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	302	614.63
10/07/2024	GEN	11680	2175933	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,638.73
10/08/2024	GEN	11681	10/08/2024	DEREK WERNER	PLANNING COMMISSION	958.000	701	64.45

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 10/01/2024 - 10/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
10/08/2024	GEN	11682	0080601-1714-3	WM CORPORATE SERVICES, INC	RUBBISH COLLECTION	818.000	265	221.47
10/08/2024	GEN	11683#	9/24/2024	ELAN FINANCIAL SERVICES	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	920.93
			9/24/2024		TECHNOLOGY/INTERNET EXPENSE	852.000	172	79.44
			9/24/2024		DUES & CONFERENCES	958.000	215	581.46
			9/24/2024		POSTAGE	727.001	262	146.00
			9/24/2024		SUPPLIES-VH BUILDING	726.004	265	326.02
			9/24/2024		DPW EQUIPMENT	726.000	446	35.96
				CHECK GEN 11683 TOTAL FOR FU				<u>2,089.81</u>
10/16/2024	GEN	11684	219766803	COMCAST	TELEPHONE	850.000	172	345.06
10/16/2024	GEN	11685	235622	PRINTING SYSTEMS, INC.	SUPPLIES	726.000	262	207.17
10/16/2024	GEN	11686	74950	CHARTER TOWNSHIP OF INDEPEND	VEHICLES - GAS & OIL	862.000	446	253.58
10/16/2024	GEN	11687	242820023783	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	490.12
10/16/2024	GEN	11689	6013485206	STAPLES	SUPPLIES	726.000	172	110.38
10/21/2024	GEN	11690	236027	PRINTING SYSTEMS, INC.	SUPPLIES	726.000	262	104.53
10/21/2024	GEN	11691	12/4/2024	VIEW NEWSPAPER GROUP	DUES & CONFERENCES	958.000	101	40.00
10/28/2024	GEN	11694	108683213	RICOH USA INC	RICOH COPIER LEASE	941.000	172	173.94
10/28/2024	GEN	11695	10/28/2024	CHARTER TOWNSHIP OF INDEPEND	SEWER & WATER-VH	924.000	265	58.85
10/29/2024	GEN	11696	236166	PRINTING SYSTEMS, INC.	SUPPLIES	726.000	262	131.99
			236206		SUPPLIES	726.000	262	26.45
			236156		SUPPLIES	726.000	262	40.74
			236125		SUPPLIES	726.000	262	262.39
				CHECK GEN 11696 TOTAL FOR FU				<u>461.57</u>
10/30/2024	GEN	11697	10/31/2024	DOUG WEAVER	SALARY - BLDG INSPECTORS	805.001	371	650.00
10/30/2024	GEN	11698	10/31/2024	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	390.00
10/30/2024	GEN	11699	10/31/2024	KRISTINA WELSH	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	650.00
10/31/2024	GEN	11700	10/31/2024	LAURA RODGERS	SUPPLIES	726.000	248	135.19
10/31/2024	GEN	11701	10/31/2024	ANGELA GUILLEN	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	262	1,856.38
				Total for fund 101 GENERAL				<u>16,572.15</u>

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET								
10/16/2024	GEN	11688	183946384	ULINE	SUPPLIES & MTLs - NON-WINTER MAINT	726.001	451	498.09
10/28/2024	GEN	11693	10/21/2024 10/21/2024	HOME DEPOT CREDIT SERVICES	SUPPLIES & MTLs - NON-WINTER MAINT	726.001	451	21.69
				CHECK GEN 11693 TOTAL FOR FU	SUPPLIES & MTLs - NON-WINTER MAINT	726.001	451	206.57
								<u>228.26</u>
					Total for fund 203 LOCAL STREET			726.35

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 220	MILL POND LAKE IMPROVEMENT FUND							
10/23/2024	MILL	284	4160	LAKE PRO, INC. - COMPLETE H2 WEED CONTROL - MILL POND MAINT		813.000	265	100.00
					Total for fund 220 MILL POND LAKE IMPROVEMENT			100.00

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 10/01/2024 - 10/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
10/01/2024	PARK	1293	070180	TRAFFIC & SAFETY CONTROL SYS	PHONE EQUIPMENT	760.000	172	50.00
10/07/2024	PARK	1294	INV78461	DORNBOS SIGN, INC.	MISC EXPENSE	955.000	172	134.80
10/16/2024	PARK	1295	INV-1048552 INV-1048744	PASSPORT LABS, INC	MISC EXPENSE MISC EXPENSE	955.000 955.000	172 172	465.64 206.75
				CHECK PARK 1295 TOTAL FOR FU				<u>672.39</u>
10/22/2024	PARK	1296	SO168065	DORNBOS SIGN, INC.	MISC EXPENSE	955.000	172	97.50
10/22/2024	PARK	1297	IRIS0000141324 IRIS0000141323	T2 SYSTEM CANADA INC	MISC EXPENSE MISC EXPENSE	955.000 955.000	172 172	55.00 55.00
				CHECK PARK 1297 TOTAL FOR FU				<u>110.00</u>
10/28/2024	PARK	1298	267033911	T-MOBILE	PHONE EQUIPMENT	760.000	172	68.42
10/31/2024	PARK	1299	INV78914	DORNBOS SIGN, INC.	MISC EXPENSE	955.000	172	10.10
				Total for fund 231 PARKING METER FUND				1,143.21

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECT FUND								
10/28/2024	GEN	11692	0000096	OROZCO CEMENT AND CONSTRUCTI	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	5,474.00
			0000096	CHECK GEN 11692 TOTAL FOR FU	SIDEWALK REPAIR	930.005	901	40,000.00
								<u>45,474.00</u>
								45,474.00

Total for fund 401 CAPITAL PROJECT FUND

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
10/21/2024	SEWER	2152	CIN-00001371	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	72.70
Total for fund 590 SEWER								72.70

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 10/01/2024 - 10/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 703 TAX								
10/08/2024	TAX	924(E)	10/04/2024	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	15,381.94
10/08/2024	TAX	925(E)	10/04/2024	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	10,962.20
10/08/2024	TAX	926(E)	10/04/2024	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	4,124.01
10/24/2024	TAX	927(E)	10/24/2024	CLARKSTON COMMUNITY SCHOOLS	TAX COLLECTIONS	274.000	000	1,782.92
10/24/2024	TAX	928(E)	10/24/2024	OAKLAND COUNTY TREASURER	TAX COLLECTIONS	274.000	000	3,076.29
10/24/2024	TAX	929(E)	10/24/2024	CITY OF CLARKSTON CVT	TAX COLLECTIONS	274.000	000	1,157.31
TOTAL - ALL FUNDS								36,484.67
Total for fund 703 TAX								100,573.08

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Thomas J. Ryan, P.C.

2055 Orchard Lake Road
Sylvan Lake, MI 48320



Invoice submitted to:
Jonathan Smith
City Manager
City of the Village of Clarkston
375 Depot Road
Clarkston, MI 48346

November 1, 2024

Invoice #11134

101-266-803-000

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
10/3/2024 Phone call to City Manager re: miscellaneous city matters	0.50 95.00/hr	47.50	✓
Phone call to City Manager; Review correspondence from City Manager in response to Mr. Pardee's and Mrs. Bisio's FOIA requests	1.00 95.00/hr	95.00	✓
10/11/2024 Review correspondence from City Manager re: NOTA transportation services; Correspondence to City Manager re: NOTA transportation services contract	0.50 95.00/hr	47.50	✓
10/14/2024 Review Council Meeting packet for 10/14/24 council meeting	0.50 95.00/hr	47.50	✓
Attend City Council Meeting	2.25 95.00/hr	213.75	✓
10/16/2024 Preparation of Temporary Agreement for Contractual Election Worker; Email to City Manager	1.00 95.00/hr	95.00	✓
10/17/2024 Review FOIA requests of 9/14/24 and 9/16/24 from Mrs. Bisio	2.00 95.00/hr	190.00	✓
10/18/2024 Review email from City Manager re: council approved employment agreement for Ms. Guillen; attached executed copy; Email to City Manager re: signed copy of employment agreement	0.50 95.00/hr	47.50	✓
10/24/2024 Review correspondence from City Manger and Phone call to City Manager re: proper form for civil infraction matters	0.50 95.00/hr	47.50	✓
10/28/2024 Review City Council packet for 10/28/24 meeting	0.50 95.00/hr	47.50	✓
Attend City Council meeting at City Hall	2.50 95.00/hr	237.50	✓

	<u>Hrs/Rate</u>	<u>Amount</u>
10/30/2024 Response to Mrs. Bibio's FOIA requests to Ms. Moon and City Manager	1.00 95.00/hr	95.00 ✓
10/31/2024 Review draft FOIA response to Ms. Bisio; Phone call to City Manager; Review FOIA response to Mrs. Bisio	1.00 95.00/hr	95.00 ✓
For professional services rendered	13.75	\$1,306.25
Previous balance		\$1,187.50
Accounts receivable transactions		
10/15/2024 Payment - Thank You No. 11672		(\$1,187.50)
Total payments and adjustments		(\$1,187.50)
Balance due		<u>\$1,306.25</u>

101-266-800-000-000-000
[Handwritten signature]

✓

Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
375 Depot Road
Clarkston, MI 48346

November 1, 2024

In Reference To: Clarkston Court/Prosecution
Invoice #11133

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
10/3/2024 Review correspondence re: 24-0213133	0.50 95.00/hr	47.50 ✓
10/22/2024 Review correspondence from 52/2 District Court re: 11/6/24 dockets with Judge Kostin and Judge Fabrizio	0.50 95.00/hr	47.50 ✓
10/24/2024 Phone call to Deputy Knapp and Deputy Roznowski re: cases on docket	0.50 95.00/hr	47.50 ✓
Phone call to Ms. Anderson re: court hearing on 11/6/24; Phone call to Ms. Biggs re: court hearing on 11/6/24	0.50 95.00/hr	47.50 -
10/28/2024 Correspondence to Sheriff's Department re: request for copy of citation no. 24-002165-OI	0.50 95.00/hr	47.50 -
Review Notice to Appear from 52/2 District Court re: 11/6/24 court hearing 24-002165-OI before Judge Kostin	0.50 95.00/hr	47.50 ✓
10/30/2024 Review correspondence from Sheriff's Department re: Citation 24OS27019 set for 11/6/24	0.50 95.00/hr	47.50 ✓
For professional services rendered	3.50	\$332.50
Previous balance		\$95.00
Accounts receivable transactions		
10/15/2024 Payment - Thank You No. 11672		(\$95.00)
Total payments and adjustments		(\$95.00)

Balance due

Amount

\$332.50

JAC
JS
101-266-803-000

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Road Crossing See-Me Flags

WHEREAS, crossing Main Street at E. Church / Depot Road within the painted pedestrian crosswalk markings can be dangerous despite the "Yield to Pedestrian" sign in the middle of the road, and;

WHEREAS, previous requests to the Michigan Department of Transportation (MDOT) for a formal pedestrian crossing system have been unsuccessful, but they have agreed to leave the City's Yield to Pedestrian sign in place, and;

WHEREAS, in the October 28th City Council requested the City Manager to research the possibility of purchasing and installing "See-Me Flags" at the Main Street/E.Church/Depot Road pedestrian crossing as a pilot to test the effectiveness of the system, and;

WHEREAS, the attached photo shows the cost and contents of a See-Me Flag starter kit (\$199.99 for 12 flags), and;

WHEREAS, because of the potential of flag theft, it is recommended that an initial funding approval of \$500.00 be set, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to purchase a See-Me Flag starter kit for \$199.99 and replacement flags as needed for the Main Street and Depot Road intersection at a total not-to-exceed cost of \$500.00 to be funded by the City's Parking Fund (231-000-001.000) designated for road, sidewalk and parking lot maintenance.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date

See-Me Flag Starter Kit, \$199.00



Kit Includes:

Two sturdy all-weather storage bins with instructions and reflective tape

12 See Me Flags Crosswalk Reflective Flags

Attachment devices for standard street signs

The See Me Flags are vinyl coated nylon flags made of a fluorescent material for high visibility

Both sides of the crosswalk flags have a highly reflective strip sewn into both sides of the crosswalk flags

The crosswalk flags measure 12" x 12" x 24"

Peace of Mind!!!



375 Depot Road, Clarkston, MI 48346
248-625-1559

Election Success:

Absentee Voting Statistics for the City:

11/5/2024 – 281 ballots sent, 271 returned - 96.44%

8/6/2024 – 312 ballots sent, 155 returned - 49.68%

2/27/2024 – 157 ballots sent, 138 returned - 87.9%

Early Voting Statistics for the City:

11/5/2024 – 95 voters

8/6/2024 – 2 voters

2/27/2024 - 3 voters

The 2022 Census report states we have 775 residents.

The Qualified Voter File (QVF) reflects that there are 747 residents registered to vote. There were 665 residents who voted in the State General Election. (EV 95, AV 271, In person 299) which is 89%.

The voters enjoyed having the option of the new “I voted” stickers from the State of Michigan contest that was held for a new design.

Tremendous turnout! Thank you, residents!

11/05/2024 - STATE GENERAL

JURISDICTION: VILLAGE OF CLARKSTON CITY (82450)

COMBINED	AV Ballots Issued	Overseas Civillian Ballots		Military Ballots		FWAB Ballots	
		Returned Time / %	Returned Late / %	Returned on Time / %	Returned Late / %	Received on Time / %	Received Late / %
00001	281	271 - 96.44%	10 - 3.56%	2 - 100%	0 - 0%	0 - 0%	0 - 0%
Total	281	271 - 96.44%	10 - 3.56%	2 - 100%	0 - 0%	0 - 0%	0 - 0%

08/06/2024 - STATE PRIMARY

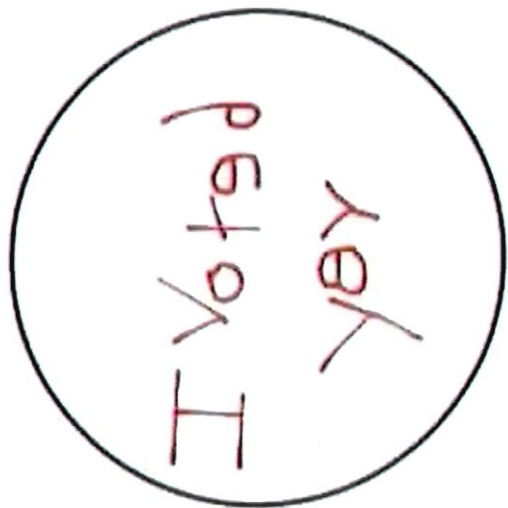
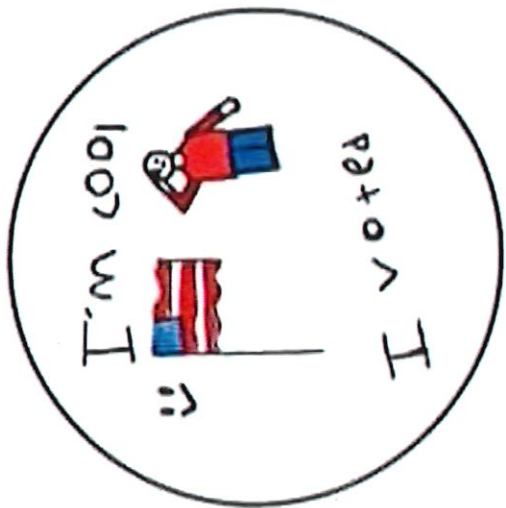
JURISDICTION: VILLAGE OF CLARKSTON CITY (82450)

COMBINED	AV		Overseas Civillian Ballots		Military Ballots		FWAB Ballots	
	Ballots Issued	Returned on Time / %	Returned Late / %	Issued	Returned on Time / %	Returned Late / %	Issued	Returned on Time / %
00001	312	155 - 49.68%	157 - 50.32%	0	0 - 0%	0 - 0%	0	0 - 0%
Total	312	155 - 49.68%	157 - 50.32%	0	0 - 0%	0 - 0%	0	0 - 0%

02/27/2024 - PRESIDENTIAL PRIMARY

JURISDICTION: VILLAGE OF CLARKSTON CITY (82450)

COMBINED	AV		Overseas Civillian Ballots		Military Ballots		FWAB Ballots	
	Ballots Issued	Returned on Time / %	Returned on Time / %	Returned Late / %	Returned on Time / %	Returned Late / %	Returned on Time / %	Returned Late / %
00001	157	138 - 87.9%	19 - 12.1%	0 - 0.0%	0 - 0.0%	0 - 0.0%	0 - 0.0%	0 - 0.0%
Total	157	138 - 87.9%	19 - 12.1%	0 - 0.0%	0 - 0.0%	0 - 0.0%	0 - 0.0%	0 - 0.0%



CITY OF THE VILLAGE OF CLARKSTON

**AGREEMENT TO HIRE CONTRACTUAL CLERK ASSISTANT
THROUGH DECEMBER 31, 2024**

THIS AGREEMENT is made as of this 12th day of November, 2024, between the CITY OF THE VILLAGE OF CLARKSTON, Oakland County, Michigan, by and through its City Council (hereinafter referred to as "Employer") and ANGELA GUILLEN (hereinafter referred to as "Contractor").

The parties recite and declare that:

The Employer is desirous of engaging the services of Contractor under the direction of the City Clerk for the specific period set forth in Section V of this Agreement. The Contractor is desirous of providing City Clerk services to the City of the Village of Clarkston.

The parties hereto agree as follows:

**SECTION I
MUTUAL ASSENT TO EMPLOYMENT**

The Employer hereby employs, engages, and hires the Contractor on a temporary basis to provide City Clerk assistance for the City of the Village of Clarkston, and the Contractor hereby accepts and agrees to such temporary employment.

**SECTION II
GOVERNING LAW**

This Agreement shall be interpreted in accordance with the laws of the State of Michigan.

SECTION III
DUTIES OF CONTRACTOR

The duties will consist of onsite City Clerk assistance for the period November 18, 2024 through December 31, 2024.

SECTION IV
PLACE OF EMPLOYMENT

The duties required of the Contractor hereunder shall be rendered at 375 Depot Road, Clarkston, Michigan, and such other place or places as the Employer shall, in good faith, require or as the interests and needs of the Employer shall require.

SECTION V
TERM OF EMPLOYMENT

The Contractor shall be employed as a contractual clerk assistant for the period of time from November 18, 2024, and shall terminate on December 31, 2024, ("Base Term"), thereafter; this Agreement shall be extended, unless and until terminated pursuant to the provisions of Section X below ("Extension Term"). Any extension of the Base Term must be in writing and must be signed by the parties, and nothing herein shall obligate either party to extend this Agreement beyond the Base Term.

SECTION VI
COMPENSATION

The Employer shall pay the Contractor, and the Contractor shall accept from the Employer, in full payment for the Contractor's services hereunder, compensation at the rate of Forty (\$40.00) Dollars per hour and not to exceed Seven Thousand Five Hundred (\$7,250.00) Dollars for the term of the agreement. The Contractor shall submit periodic invoices to the City Manager. The Contractor will be given a 1099

form for services rendered.

SECTION VII
OTHER EMPLOYMENT

This employment is for specific part-time contract between the Employer and the Contractor. The Contractor shall provide her best efforts to complete all work necessary on behalf of the City of the Village of Clarkston with the actual hours worked to be scheduled in the best interests of the City. The Contractor shall not use City offices, equipment, or services for any activity that is not directly related to her temporary employment with the City, but shall have the right to other employment that does not interfere with her City obligations.

SECTION VIII
FACILITIES, SUPPLIES AND ASSISTANCE

The Employer shall furnish the Contractor with supplies, equipment, and material as may be required in the performance of the Contractor's duties.

SECTION IX
BENEFITS

It is understood that there are no benefits attended to this Agreement as this is a short-term topic specific agreement.

SECTION X
EMPLOYMENT/TERMINATION

The Contractor understands that for the term of this Agreement, she is an at-will Contractor of the City of the Village of Clarkston and this Agreement may be terminated by the elected Council of the City of the Village of Clarkston in accordance with the City Charter.

SECTION XI
MODIFICATION

No modification or waiver of this Agreement or of any covenant, condition, or provision herein shall be valid unless in writing and duly executed by the parties to this Agreement.

SECTION XII
SEVERABILITY

All agreements and covenants herein are severable, and in the event of any of them, with the exception of those contained in Section I, II, III, IV, and V hereof, shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein.

SECTION XIII
COMPLETE AGREEMENT AND WRITTEN CONTRACT

This written Agreement embodies the entire Agreement between the parties and there are no inducements, promises, terms, conditions, or obligations made or entered into by either the Employer or the Contractor other than those contained herein.

SECTION XIV
INDEMNIFICATION

The City shall defend, save harmless and indemnify the Contractor against any tort or professional liability claim or demand or other legal action arising out of an alleged act or omission occurring in the performance of the Contractor's duties. The City may compromise and settle any such claim or suit and shall pay the amount of any settlement or judgment rendered.

IN WITNESS WHEREOF, the parties have executed this Agreement at the City of the Village of Clarkston City Hall this twelfth day of November, 2024.

WITNESSES:

CITY OF THE VILLAGE OF CLARKSTON

BY:

Sue Wylie, Mayor
City of the Village of Clarkston
(Employer)

BY:

Jonathan Smith, City Manager

BY:

Angela Guillen, (Contractor)

Approved as to Form:

Thomas J. Ryan, City Attorney

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Formal Salary Study

WHEREAS, the Michigan Municipal League (MML) conducts annual salary surveys of their 200+ member municipalities in Michigan , and;

WHEREAS, for the last five years, the City of Clarkston has been utilizing the MML Salary Survey results to include City salary adjustment recommendations in the annual budget proposal, and;

WHEREAS, in the City's recent search effort for a City Clerk with job postings in four different locations, over 600 applications were received but not a single one from a person with City Clerk education or experience, and;

WHEREAS, the results of this recent search effort has made it clear that that the City's salary offerings are still far short of competitive levels, and;

WHEREAS, in discussions with the MML, they have recommended that the City consider performing a formal Salary Study specific to Clarkston's job requirements, and;

WHEREAS, Rahmberg, Stover and Associates (RS&A), a salary consultant to the MML with over 30 years of experience has provided the attached proposal to conduct a formal salary study resulting in salary range recommendations for the City's administrative staff for a fee of \$3,500.00 to \$4,000.00, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes Rahmberg, Stover and Associates to conduct a Salary Study for the City of the Village of Clarkston administrative staff at a not-to-exceed cost of \$4,000 to be funded by the Professional & Contractual Services budget (401-901-805.001).

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date



City of the Village of Clarkson

Proposal to Conduct a Salary Study

November, 2024

For more information contact:
Jeffrey C. Rahmberg, Partner
Rahmberg, Stover & Associates, LLC
Phone: 248.203.7710
Email: jeff.rahmberg@rahmbergstover.com

Proposal to Conduct a Salary Study

Table of Contents

	<u>Page</u>
Project Approach and Work Plan.....	1
RS&A Profile.....	2
Project Staffing.....	4
Project Timing and Fees.....	5

Project Approach and Work Plan

The City of the Village of Clarkston is seeking to conduct a salary study. The scope of the study will include the City Manager, City Clerk, Deputy Clerk, and City Treasurer positions.

The study will entail the following project activities:

1. An initial meeting will be scheduled with the City to discuss and conclude upon a number of up-front matters necessary for a successful outcome:
 - Review, and refine as needed, the project scope and approach.
 - Identify any particular areas of concern or challenge as they relate to compensation, including recruiting and retention experience in the City.
2. Collect and review information related to current City salary levels, benefits, job descriptions, and compensation policies and practices.
3. Develop an understanding of the job duties, responsibilities, and requirements of each position under study through a review of existing job descriptions and discussions with the City.
4. Conduct market analysis of targeted municipalities by gathering and analyzing comparative salary data for the jobs under study. Data will be compiled from the Michigan Municipal League database of municipal salaries.
5. Prepare a comparative market analysis and evaluate the City's current salary levels.
6. Develop and present a final project report, including the results of the market analysis and recommendations (e.g., updated salary ranges).

RS&A Profile

Rahmberg, Stover & Associates (RS&A) is a management consulting firm specializing in compensation and human resources. Established in January 2005, RS&A was formed to deliver the services previously provided by the Human Resources Consulting Group of Plante Moran. Its founders, Jeff Rahmberg and Karine Stover, were previously partners at Plante Moran. Jeff directed the firm's management consulting practice for 20 years and Karine previously headed the HR consulting group of Plante Moran for 10 years.

RS&A consultants have established a proven track record in delivering consistent, ethical, and quality performance on behalf of hundreds of employers, public and private, for over 30 years. Specifically, RS&A consultants are recognized experts in the field of compensation. The team proposed for this engagement has significant experience working with local units of government.

At RS&A, we believe that people, not capital, machinery, or bricks and mortar, are the key to creating competitive advantage. In this knowledge age, people are the driving force behind organizational success. Our experienced team of consultants understands the importance of people to achieve results and the need to effectively focus, energize and reward employees to perform at their best. Grounded in leading practices and time-tested methodologies, RS&A helps clients succeed through:

- Employee Pay
- Incentive Compensation
- Executive Compensation
- Performance Management
- Human Resources Management
- Organizational Analysis

RS&A Profile

The following is a list of municipal clients served by RS&A consultants.

Ada Township	Fort Wright, City of	Plymouth, Charter Township Of
Albion, City of	Garfield Township	Plymouth, City of
Allen Park, City of	Grand Blanc Township	Redford Township
Alpena, City of	Green Oak Charter Township	Richmond, City of
Antwerp Township	Grosse Ile Township	Romulus, City of
Berrien County	Hamburg Township	Royal Oak, City of
Branch County	Highland Charter Township	Saugatuck, City of
Blissfield, Village of	Holland, City of	Scio Township
Brandon Township	Huron County	South Bend, City of
Brighton Township	Ionia County	Southfield, City of
Calhoun County	Jonesville, City of	Spring Lake, Village
Canton Township	Kalamazoo County	Spring Lake Township
Cedar Springs, City of	Kalamazoo Township	St. Clair County
Center Line, City of	Lake County	St. Clair Shores, City of
Charlevoix County	Leelanau County	Sterling Heights, City of
Cheboygan, City of	Lincoln Charter Township	Traverse City, City of
Clay Township	Livingston County	Trenton, City of
Clinton Township	Lyon Township	Waterford Township
Dearborn Heights, City of	Mason, City of	Wayne, City of
Dearborn, City of	Milford Charter Township	West Bloomfield Township
Delta Township	Milford, Village of	Westland, City of
Detroit, City of	Muskegon Charter Twp.	Wixom, City of
East Bay Charter Township	Northville Township	Wyandotte Municipal Services
East Detroit, City of	Novi, City of	Zeeland, City of
Farmington, City of	Oak Park, City of	
Ferguson, City of	Orion Township	
Ferndale, City of	Peninsula Township	

Project Staffing

Jeffrey C. Rahmberg, partner and co-founder of RS&A, will assume overall responsibility for the project. He has over 30 years of consulting experience and devotes a significant portion of his professional practice to the public sector. Prior to forming RS&A, Jeff was the partner in charge of all consulting services for Plante & Moran. Of particular relevance, Jeff has extensive experience in developing and implementing compensation programs with municipal governments. He holds a bachelor's degree in electrical engineering and a master's degree in business administration from Washington University.

Nada Smith or Jamie Watt, Senior Consultants with RS&A, will be actively involved in the project. They have worked on many engagements for local municipalities and other public sector organizations similar to the project being proposed. Nada holds a bachelor's degree from Walsh College and Jamie holds a bachelor's degree from Michigan State University.

Project Timing and Fees

We anticipate the project can be completed within 3 - 4 weeks.

We estimate the project fees to be \$3,500 - \$4,000.



City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Motion - Acceptance of Melissa Luginski Resignation

On Friday, November 5, 2024, Historic District Commissioner Melissa Luginski submitted the attached letter of resignation from the Commission, effective immediately.

City Council hereby thanks Melissa for her many years of dedicated service to the HDC and motions to respectfully accept Melissa's resignation. Replacement nominations will be considered in the November 25th City Council meeting.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date

Jonathan Smith

From: Melissa T. Luginski
Sent: Tuesday, November 5, 2024 12:31 PM
To: Jonathan Smith; Sue Wylie
Subject: HDC Resignation

Dear Jonathan and Sue,

Regretfully, I will be moving from the Village mid month. This letter is notification of my resignation from the HDC.

Thank you for your support over the years.

Best, Melissa Luginski

Sent from my iPhone

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Free Parking on Small Business Saturday + Saturdays in December

WHEREAS, to encourage holiday patronage of the City's many small businesses, the City Council has in years past authorized free parking on Small Business Saturday, the first Saturday after Thanksgiving (November 30th this year) , and;

WHEREAS, this year, the Main Street Clarkston Board has requested that the City consider expanding the free parking offer to every Saturday between Thanksgiving and New Years Day (total of 5 Saturdays) to encourage local shopping, and;

WHEREAS, on an average Saturday, the City receives \$174.57 in net parking revenue (calculation attached), and;

WHEREAS, the anticipated lost revenue for the five (5) proposed Saturday's would be $\$174.57 \times 5 = \872.85 , and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes free parking in the City's two paid parking lot on Small Business Saturday and every Saturday in December to support our small businesses this holiday season, with an anticipated lost revenue of \$872.85.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date

	Settlement Batch Date	Zone Number	Zone Name	Total Transaction Count	Passport App Gross Revenue	Passport App Transaction Count	Passport Web Gross Revenue	Passport Web Transaction Count	Third Party App Gross Revenue	Third Party App Transaction Count	Total Convenience Revenue	Total Fees	Total Gross Revenue	Total Net Revenue
1	11/7/2024	3751	Depot Road Lot	10	\$16.71	9	\$1.25	1	\$17.96	10	\$2.50	\$2.50	\$17.96	\$15.46
2	11/7/2024	3750	Washington & Main Lot	13	\$38.00	13	\$0.00	0	\$38.00	13	\$3.25	\$3.25	\$38.00	\$34.75
3	11/6/2024	3751	Depot Road Lot	15	\$30.32	14	\$1.25	1	\$31.57	15	\$4.00	\$4.00	\$31.57	\$27.57
4	11/6/2024	3750	Washington & Main Lot	21	\$52.84	20	\$2.81	1	\$55.65	21	\$5.25	\$5.25	\$55.65	\$50.40
5	11/5/2024	3751	Depot Road Lot	10	\$14.75	7	\$6.00	3	\$20.75	10	\$2.75	\$2.75	\$20.75	\$18.00
6	11/5/2024	3750	Washington & Main Lot	12	\$26.33	12	\$0.00	0	\$26.33	12	\$3.00	\$3.00	\$26.33	\$23.33
7	11/4/2024	3751	Depot Road Lot	9	\$24.25	9	\$0.00	0	\$24.25	9	\$2.25	\$2.25	\$24.25	\$22.00
8	11/4/2024	3750	Washington & Main Lot	1	\$2.25	1	\$0.00	0	\$2.25	1	\$0.25	\$0.25	\$2.25	\$2.00
9	11/2/2024	3751	Depot Road Lot	29	\$57.55	26	\$8.01	3	\$65.56	29	\$7.25	\$7.25	\$65.56	\$58.31
10	11/2/2024	3750	Washington & Main Lot	44	\$97.66	40	\$11.91	4	\$109.57	44	\$12.50	\$12.50	\$109.57	\$97.07
11	11/1/2024	3750	Washington & Main Lot	24	\$53.22	23	\$1.25	1	\$54.47	24	\$6.25	\$6.25	\$54.47	\$48.22
12	11/1/2024	3751	Depot Road Lot	11	\$29.07	11	\$0.00	0	\$29.07	11	\$3.25	\$3.25	\$29.07	\$25.82
13	10/31/2024	3750	Washington & Main Lot	11	\$18.32	8	\$7.56	3	\$25.88	11	\$2.75	\$2.75	\$25.88	\$23.13
14	10/31/2024	3751	Depot Road Lot	10	\$24.75	10	\$0.00	0	\$24.75	10	\$2.75	\$2.75	\$24.75	\$22.00
15	10/30/2024	3750	Washington & Main Lot	12	\$29.62	11	\$2.50	1	\$32.12	12	\$4.00	\$4.00	\$32.12	\$28.12
16	10/30/2024	3751	Depot Road Lot	22	\$43.76	21	\$1.25	1	\$45.01	22	\$5.75	\$5.75	\$45.01	\$39.26
17	10/29/2024	3751	Depot Road Lot	12	\$25.85	11	\$1.25	1	\$27.10	12	\$3.25	\$3.25	\$27.10	\$23.85
18	10/29/2024	3750	Washington & Main Lot	17	\$39.86	15	\$5.98	2	\$45.84	17	\$4.50	\$4.50	\$45.84	\$41.34
19	10/28/2024	3750	Washington & Main Lot	6	\$13.62	6	\$0.00	0	\$13.62	6	\$1.50	\$1.50	\$13.62	\$12.12
20	10/28/2024	3751	Depot Road Lot	7	\$17.00	7	\$0.00	0	\$17.00	7	\$2.00	\$2.00	\$17.00	\$15.00
21	10/27/2024	3750	Washington & Main Lot	2	\$4.54	2	\$0.00	0	\$4.54	2	\$1.00	\$1.00	\$4.54	\$3.54
22	10/26/2024	3750	Washington & Main Lot	44	\$114.00	44	\$0.00	0	\$114.00	44	\$12.00	\$12.00	\$114.00	\$102.00
23	10/26/2024	3751	Depot Road Lot	27	\$70.18	25	\$10.12	2	\$80.30	27	\$6.75	\$6.75	\$80.30	\$73.55
24	10/25/2024	3750	Washington & Main Lot	34	\$75.31	32	\$6.80	2	\$82.11	34	\$8.50	\$8.50	\$82.11	\$73.61
25	10/25/2024	3751	Depot Road Lot	13	\$26.00	13	\$0.00	0	\$26.00	13	\$3.25	\$3.25	\$26.00	\$22.75
26	10/24/2024	3751	Depot Road Lot	22	\$42.28	20	\$5.78	2	\$48.06	22	\$6.25	\$6.25	\$48.06	\$41.81
27	10/24/2024	3750	Washington & Main Lot	18	\$43.79	16	\$5.28	2	\$49.07	18	\$4.75	\$4.75	\$49.07	\$44.32
28	10/23/2024	3750	Washington & Main Lot	12	\$21.70	10	\$7.11	2	\$28.81	12	\$3.00	\$3.00	\$28.81	\$25.81
29	10/23/2024	3751	Depot Road Lot	20	\$48.86	20	\$0.00	0	\$48.86	20	\$5.25	\$5.25	\$48.86	\$43.61
30	10/22/2024	3751	Depot Road Lot	11	\$13.85	9	\$2.50	2	\$16.35	11	\$2.75	\$2.75	\$16.35	\$13.60
31	10/22/2024	3750	Washington & Main Lot	9	\$19.23	8	\$2.98	1	\$22.21	9	\$2.25	\$2.25	\$22.21	\$19.96
32	10/21/2024	3751	Depot Road Lot	10	\$22.00	10	\$0.00	0	\$22.00	10	\$3.00	\$3.00	\$22.00	\$19.00
33	10/21/2024	3750	Washington & Main Lot	7	\$20.05	7	\$0.00	0	\$20.05	7	\$1.75	\$1.75	\$20.05	\$18.30
34	10/20/2024	3751	Depot Road Lot	2	\$4.59	2	\$0.00	0	\$4.59	2	\$0.50	\$0.50	\$4.59	\$4.09
35	10/20/2024	3750	Washington & Main Lot	1	\$1.86	1	\$0.00	0	\$1.86	1	\$0.25	\$0.25	\$1.86	\$1.61
36	10/19/2024	3751	Depot Road Lot	43	\$85.46	38	\$17.82	5	\$103.28	43	\$11.00	\$11.00	\$103.28	\$92.28
37	10/19/2024	3750	Washington & Main Lot	47	\$109.96	44	\$7.96	3	\$117.92	47	\$11.75	\$11.75	\$117.92	\$106.17
38	10/18/2024	3750	Washington & Main Lot	19	\$44.91	18	\$2.48	1	\$47.39	19	\$5.25	\$5.25	\$47.39	\$42.14
39	10/18/2024	3751	Depot Road Lot	22	\$42.55	21	\$5.25	1	\$47.80	22	\$5.50	\$5.50	\$47.80	\$42.30
40	10/17/2024	3751	Depot Road Lot	27	\$64.41	26	\$2.05	1	\$66.46	27	\$6.75	\$6.75	\$66.46	\$59.71
41	10/17/2024	3750	Washington & Main Lot	22	\$46.21	22	\$0.00	0	\$46.21	22	\$5.75	\$5.75	\$46.21	\$40.46
42	10/16/2024	3750	Washington & Main Lot	11	\$23.46	9	\$6.27	2	\$29.73	11	\$3.00	\$3.00	\$29.73	\$26.73
43	10/16/2024	3751	Depot Road Lot	21	\$41.25	20	\$3.26	1	\$44.51	21	\$5.50	\$5.50	\$44.51	\$39.01
44	10/15/2024	3750	Washington & Main Lot	8	\$16.75	8	\$0.00	0	\$16.75	8	\$2.00	\$2.00	\$16.75	\$14.75
45	10/15/2024	3751	Depot Road Lot	8	\$22.28	8	\$0.00	0	\$22.28	8	\$2.00	\$2.00	\$22.28	\$20.28
46	10/14/2024	3751	Depot Road Lot	15	\$25.16	13	\$2.66	2	\$27.82	15	\$4.00	\$4.00	\$27.82	\$23.82
47	10/14/2024	3750	Washington & Main Lot	3	\$4.86	3	\$0.00	0	\$4.86	3	\$0.75	\$0.75	\$4.86	\$4.11
48	10/12/2024	3750	Washington & Main Lot	30	\$67.05	27	\$9.41	3	\$76.46	30	\$8.75	\$8.75	\$76.46	\$67.71
49	10/12/2024	3751	Depot Road Lot	41	\$99.03	38	\$12.66	3	\$111.69	41	\$10.75	\$10.75	\$111.69	\$100.94
50	10/11/2024	3750	Washington & Main Lot	21	\$49.14	20	\$3.05	1	\$52.19	21	\$5.25	\$5.25	\$52.19	\$46.94
51	10/11/2024	3751	Depot Road Lot	25	\$59.91	23	\$4.81	2	\$64.72	25	\$7.00	\$7.00	\$64.72	\$57.72
52	10/10/2024	3751	Depot Road Lot	14	\$24.82	12	\$4.41	2	\$29.23	14	\$3.75	\$3.75	\$29.23	\$25.48
53	10/10/2024	3750	Washington & Main Lot	6	\$18.42	5	\$3.25	1	\$21.67	6	\$1.50	\$1.50	\$21.67	\$20.17
54	10/9/2024	3751	Depot Road Lot	22	\$44.46	21	\$2.25	1	\$46.71	22	\$6.25	\$6.25	\$46.71	\$40.46
55	10/9/2024	3750	Washington & Main Lot	5	\$8.75	3	\$4.50	2	\$13.25	5	\$1.25	\$1.25	\$13.25	\$12.00
56	10/8/2024	3751	Depot Road Lot	8	\$18.86	7	\$3.25	1	\$22.11	8	\$2.00	\$2.00	\$22.11	\$20.11
57	10/8/2024	3750	Washington & Main Lot	16	\$46.92	16	\$0.00	0	\$46.92	16	\$4.00	\$4.00	\$46.92	\$42.92
58	10/7/2024	3750	Washington & Main Lot	3	\$6.65	3	\$0.00	0	\$6.65	3	\$1.00	\$1.00	\$6.65	\$5.65
59	10/7/2024	3751	Depot Road Lot	11	\$23.21	8	\$7.52	3	\$30.73	11	\$2.75	\$2.75	\$30.73	\$27.98
60	10/6/2024	3750	Washington & Main Lot	2	\$5.03	2	\$0.00	0	\$5.03	2	\$0.50	\$0.50	\$5.03	\$4.53
61	10/5/2024	3750	Washington & Main Lot	37	\$103.86	36	\$1.25	1	\$105.11	37	\$10.00	\$10.00	\$105.11	\$95.11
62	10/5/2024	3751	Depot Road Lot	40	\$95.22	38	\$11.50	2	\$106.72	40	\$10.50	\$10.50	\$106.72	\$96.22
63	10/4/2024	3751	Depot Road Lot	26	\$55.91	23	\$7.38	3	\$63.29	26	\$6.75	\$6.75	\$63.29	\$56.54
64	10/4/2024	3750	Washington & Main Lot	18	\$46.75	17	\$2.05	1	\$48.80	18	\$4.75	\$4.75	\$48.80	\$44.05
65	10/3/2024	3751	Depot Road Lot	11	\$20.75	10	\$2.25	1	\$23.00	11	\$3.00	\$3.00	\$23.00	\$20.00
66	10/3/2024	3750	Washington & Main Lot	15	\$42.69	15	\$0.00	0	\$42.69	15	\$3.75	\$3.75	\$42.69	\$38.94
67	10/2/2024	3751	Depot Road Lot	16	\$21.25	13	\$6.75	3	\$28.00	16	\$4.00	\$4.00	\$28.00	\$24.00
68	10/2/2024	3750	Washington & Main Lot	7	\$18.74	7	\$0.00	0	\$18.74	7	\$1.75	\$1.75	\$18.74	\$16.99
69	10/1/2024	3750	Washington & Main Lot	7	\$8.33	5	\$4.60	2	\$12.93	7	\$1.75	\$1.75	\$12.93	\$11.18
70	10/1/2024	3751	Depot Road Lot	12	\$25.20	11	\$5.25	1	\$30.45	12	\$3.00	\$3.00	\$30.45	\$27.45
71	9/30/2024	3751	Depot Road Lot	8	\$18.00	8	\$0.00	0	\$18.00	8	\$2.00	\$2.00	\$18.00	\$16.00
72	9/30/2024	3750	Washington & Main Lot	4	\$11.67	4	\$0.00	0	\$11.67	4	\$1.00	\$1.00	\$11.67	\$10.67

73	9/28/2024	3750	Washington & Main Lot	47	\$92.41	42	\$12.65	5	\$105.06	47	\$12.00	\$12.00	\$105.06	\$93.06
74	9/28/2024	3751	Depot Road Lot	50	\$103.74	50	\$0.00	0	\$103.74	50	\$13.00	\$13.00	\$103.74	\$90.74
75	9/27/2024	3751	Depot Road Lot	18	\$37.18	17	\$2.05	1	\$39.23	18	\$4.75	\$4.75	\$39.23	\$34.48
76	9/27/2024	3750	Washington & Main Lot	20	\$47.30	18	\$2.95	2	\$50.25	20	\$5.00	\$5.00	\$50.25	\$45.25
77	9/26/2024	3750	Washington & Main Lot	5	\$10.67	5	\$0.00	0	\$10.67	5	\$1.25	\$1.25	\$10.67	\$9.42
78	9/26/2024	3751	Depot Road Lot	12	\$24.16	12	\$0.00	0	\$24.16	12	\$3.25	\$3.25	\$24.16	\$20.91
79	9/25/2024	3750	Washington & Main Lot	10	\$23.35	10	\$0.00	0	\$23.35	10	\$2.50	\$2.50	\$23.35	\$20.85
80	9/25/2024	3751	Depot Road Lot	16	\$35.01	15	\$1.25	1	\$36.26	16	\$4.00	\$4.00	\$36.26	\$32.26
81	9/24/2024	3751	Depot Road Lot	13	\$28.81	13	\$0.00	0	\$28.81	13	\$3.25	\$3.25	\$28.81	\$25.56
82	9/23/2024	3751	Depot Road Lot	16	\$41.73	15	\$1.25	1	\$42.98	16	\$4.25	\$4.25	\$42.98	\$38.73
83	9/23/2024	3750	Washington & Main Lot	4	\$8.66	3	\$4.65	1	\$13.31	4	\$1.00	\$1.00	\$13.31	\$12.31
84	9/21/2024	3750	Washington & Main Lot	70	\$172.77	67	\$8.30	3	\$181.07	70	\$18.75	\$18.75	\$181.07	\$162.32
85	9/21/2024	3751	Depot Road Lot	52	\$122.62	50	\$6.25	2	\$128.87	52	\$13.25	\$13.25	\$128.87	\$115.62
86	9/20/2024	3751	Depot Road Lot	22	\$42.37	21	\$3.60	1	\$45.97	22	\$5.75	\$5.75	\$45.97	\$40.22
87	9/20/2024	3750	Washington & Main Lot	14	\$29.74	11	\$6.75	3	\$36.49	14	\$3.50	\$3.50	\$36.49	\$32.99
88	9/19/2024	3751	Depot Road Lot	19	\$37.75	19	\$0.00	0	\$37.75	19	\$4.75	\$4.75	\$37.75	\$33.00
89	9/19/2024	3750	Washington & Main Lot	12	\$30.95	12	\$0.00	0	\$30.95	12	\$3.25	\$3.25	\$30.95	\$27.70
90	9/18/2024	3751	Depot Road Lot	19	\$39.55	18	\$1.25	1	\$40.80	19	\$4.75	\$4.75	\$40.80	\$36.05
91	9/18/2024	3750	Washington & Main Lot	11	\$24.92	10	\$2.51	1	\$27.43	11	\$3.25	\$3.25	\$27.43	\$24.18
92	9/17/2024	3751	Depot Road Lot	12	\$23.43	11	\$2.25	1	\$25.68	12	\$3.25	\$3.25	\$25.68	\$22.43
93	9/17/2024	3750	Washington & Main Lot	6	\$11.06	5	\$2.23	1	\$13.29	6	\$1.50	\$1.50	\$13.29	\$11.79
94	9/16/2024	3750	Washington & Main Lot	3	\$4.75	3	\$0.00	0	\$4.75	3	\$0.75	\$0.75	\$4.75	\$4.00
95	9/16/2024	3751	Depot Road Lot	12	\$28.50	12	\$0.00	0	\$28.50	12	\$3.50	\$3.50	\$28.50	\$25.00
96	9/14/2024	3750	Washington & Main Lot	23	\$61.41	21	\$6.18	2	\$67.59	23	\$6.50	\$6.50	\$67.59	\$61.09
97	9/14/2024	3751	Depot Road Lot	31	\$58.48	28	\$8.99	3	\$67.47	31	\$7.75	\$7.75	\$67.47	\$59.72
98	9/13/2024	3751	Depot Road Lot	16	\$34.27	16	\$0.00	0	\$34.27	16	\$4.50	\$4.50	\$34.27	\$29.77
99	9/13/2024	3750	Washington & Main Lot	14	\$30.39	14	\$0.00	0	\$30.39	14	\$3.50	\$3.50	\$30.39	\$26.89
100	9/12/2024	3751	Depot Road Lot	11	\$26.55	11	\$0.00	0	\$26.55	11	\$2.75	\$2.75	\$26.55	\$23.80
101	9/12/2024	3750	Washington & Main Lot	14	\$32.67	14	\$0.00	0	\$32.67	14	\$3.50	\$3.50	\$32.67	\$29.17
102	9/11/2024	3751	Depot Road Lot	15	\$27.50	14	\$1.25	1	\$28.75	15	\$3.75	\$3.75	\$28.75	\$25.00
103	9/11/2024	3750	Washington & Main Lot	5	\$10.25	5	\$0.00	0	\$10.25	5	\$1.25	\$1.25	\$10.25	\$9.00
104	9/10/2024	3750	Washington & Main Lot	7	\$15.51	7	\$0.00	0	\$15.51	7	\$2.00	\$2.00	\$15.51	\$13.51
105	9/10/2024	3751	Depot Road Lot	14	\$30.56	14	\$0.00	0	\$30.56	14	\$3.50	\$3.50	\$30.56	\$27.06
106	9/9/2024	3750	Washington & Main Lot	4	\$5.00	4	\$0.00	0	\$5.00	4	\$1.00	\$1.00	\$5.00	\$4.00
107	9/9/2024	3751	Depot Road Lot	7	\$22.14	7	\$0.00	0	\$22.14	7	\$2.25	\$2.25	\$22.14	\$19.89
108	9/7/2024	3750	Washington & Main Lot	31	\$82.37	29	\$5.46	2	\$87.83	31	\$8.50	\$8.50	\$87.83	\$79.33
109	9/7/2024	3751	Depot Road Lot	20	\$45.71	20	\$0.00	0	\$45.71	20	\$5.00	\$5.00	\$45.71	\$40.71
110	9/6/2024	3750	Washington & Main Lot	11	\$22.96	11	\$0.00	0	\$22.96	11	\$3.00	\$3.00	\$22.96	\$19.96
111	9/6/2024	3751	Depot Road Lot	14	\$27.27	13	\$3.26	1	\$30.53	14	\$3.50	\$3.50	\$30.53	\$27.03
112	9/5/2024	3751	Depot Road Lot	16	\$27.51	16	\$0.00	0	\$27.51	16	\$4.25	\$4.25	\$27.51	\$23.26
113	9/5/2024	3750	Washington & Main Lot	10	\$20.33	10	\$0.00	0	\$20.33	10	\$2.75	\$2.75	\$20.33	\$17.58
114	9/4/2024	3751	Depot Road Lot	22	\$40.47	20	\$4.50	2	\$44.97	22	\$5.75	\$5.75	\$44.97	\$39.22
115	9/4/2024	3750	Washington & Main Lot	7	\$15.28	7	\$0.00	0	\$15.28	7	\$1.75	\$1.75	\$15.28	\$13.53
116	9/3/2024	3751	Depot Road Lot	11	\$28.59	11	\$0.00	0	\$28.59	11	\$3.00	\$3.00	\$28.59	\$25.59
117	9/3/2024	3750	Washington & Main Lot	8	\$12.78	6	\$5.21	2	\$17.99	8	\$2.25	\$2.25	\$17.99	\$15.74
118	9/2/2024	3750	Washington & Main Lot	1	\$2.15	1	\$0.00	0	\$2.15	1	\$0.25	\$0.25	\$2.15	\$1.90
119	9/2/2024	3751	Depot Road Lot	4	\$10.80	4	\$0.00	0	\$10.80	4	\$1.00	\$1.00	\$10.80	\$9.80

Average Saturday Revenue: \$174.57

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Installation of Concrete Curbing to Address Erosion Issues

WHEREAS, during this summer's City-wide inventory of broken and heaved sidewalks, two areas of road-side erosion were identified: (1) the northwest corner of W. Washington and Holcomb and (2) the northeast corner of Robertson Court and Clarkston Road, and;

WHEREAS, City Engineer Hubbell, Roth and Clark subsequently reviewed the two sites, recommending that concrete curbing be installed at both locations to eliminate the risk of erosion and road asphalt failure, and;

WHEREAS, two subsequent onsite meetings with Orozco Construction - the vetted low-cost contractor for the 2024 concrete sidewalk project (bid comparison attached) - were held to review the recommendations of the City Engineer and meet with the adjacent homeowners, and;

WHEREAS, Orozco Construction submitted the two attached quotes for the proposed curbing, totaling \$22,670.00 and;

WHEREAS, to allow for unforeseen work, a 10% provision is recommended, bringing the total curbing funding request to \$24,937, and;

NOW THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby authorizes the City Manager to contract with Orozco Construction at a not-to-exceed cost of \$24,937.00 to install concrete curbing on W. Washington and Robertson Court to eliminate erosion and road asphalt degradation funded by the Professional & Contractual Services budget (401-901-805.001).

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date

City of the Village of Clarkston

Sidewalk Replacement Bid Summary - Updated August 2024

	Great Lakes Contracting	Orozco's Cement & Construction	Rotondo Construction	Luigi Ferdinandi & Son Cement Co.
39 Driveway Flags @ 6" Deep	\$13,104	\$8,736	\$9,984	\$8,237
262 Sidewalk Flags @ 4" Deep	\$81,744	\$37,728	\$58,688	\$36,890
Removal Fees	<i>Included</i>	<i>Included</i>	<i>Included</i>	\$10,595
Sub-Total	\$94,848	\$46,464	\$68,672	\$55,721
20% Provision	\$18,970	\$9,293	\$13,734	\$11,144
Mobilization Fees	<i>Included</i>	<i>Included</i>	\$6,611	\$7,500
Traffic Control	<i>Included</i>	\$900		\$5,000
Topsoil & Grass Seed	<i>Included</i>	<i>Included</i>	<i>Included</i>	\$5,000
Grand Total	\$113,818	\$56,657	\$89,018	\$84,366

ESTIMATE

The City of the Village of Clarkston, Mi
 3 N Holcomb
 Curb with gutter and flatwork street
 expansion.

Estimate # 0000237

Estimate Date 11/08/2024

Item	Description	Unit Price	Quantity	Amount
Service	Concrete curb/gutter profile	80.00	121.00	9,680.00
Service	Concrete flatwork at 6 inch depth	9.00	350.00	3,150.00

NOTES: 6 inch concrete depth is standard approach depth in all cities. We chose to quote this as it will see garbage trucks and school buses. Our pricing for 6 inch depth concrete is 14.00 per square foot. We will form up and pour it for the price of asphalt. I can justify this discounted price point without sacrificing quality because the forms for the 121 feet of curbing profile will be used for the flatwork. This will be a 72 hour use mix design concrete. Fill in behind the curbs with topsoil and seed on top with straw on seed. This is new curb profile that will have a minimum of 11 inches of compacted stone. This curb profile will have #4 steel rebar running thru it. There is 350 sq ft of 6 inch concrete that will be poured and it will widen approx 72 feet of the road in most areas by 5 feet. The back of the curb will start approx 6 feet from the cyclone fence. We will also pour a ramp section to meet the homeowners walkway and finish it by recreating the stamped pattern to add some continuity to the connection point. This section will not be dyed to match. The curb will follow a path to connect at N Holcomb. This is a permanent concrete project that will accommodate any new asphalt topping in the future.

	Subtotal	12,830.00
	Total	12,830.00
	Amount Paid	0.00
	Estimate	\$12,830.00

Orozco's Cement & Construction
1411 Ferris Ave
Lincoln Park, MI

ESTIMATE

The City of the Village of Clarkston, Mi
80 Robertson Ct
Curb with gutter

Estimate # 0000238

Estimate Date 11/08/2024

Item	Description	Unit Price	Quantity	Amount
Service	Install a concrete curb gutter profile along the discussed properties	80.00	123.00	9,840.00
NOTES: This will be a 72 hour use mix design concrete. Fill in with topsoil and seed on top with straw on seed. This is new curb profile that will have a minimum of 11 inches of compacted stone. This curb profile will have #4 steel rebars running thru it. This is a permanent concrete project that will accommodate any new asphalt topping in the future.				
			Subtotal	9,840.00
			Total	9,840.00
			Amount Paid	0.00
			Estimate	\$9,840.00

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Handicap Swing for Depot Park

WHEREAS, for several years the City has received complaints that the Depot Park playground does not include handicap-accessible equipment, and;

WHEREAS, a recently received complaint recommended the purchase of a commercial grade Little Tykes Inclusive Swing Seat (see attached photo), and;

WHEREAS, upon researching the Little Tykes Inclusive Swing Seat, the City Staff agrees that this would be a versatile addition to the Depot Park playground that can be used by both handicap and non-handicap children up to 12 years of age, and;

WHEREAS, the attached Quote Comparison shows three quotes for the Little Tykes Inclusive Swing Seat, ranging from \$1,567 to \$1,765, with the lowest price from Little Tykes Commercial Playground Equipment, and;

NOW, THEREFORE, BE IT RESOLVED that the City of the Village of Clarkston hereby approves the purchase of one (1) commercial-grade Little Tykes Inclusive Swing Seat from Little Tykes Commercial Playground Equipment at a total cost of \$1,567 for installation in the Depot Park playground funded through the Friends of Depot Park budget account (#401-265-728.000).

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted

Resolution is Defeated

Jonathan Smith, City Manager

November 12, 2024

Date



Description

The swings are a long-time play favorite, and many children spend much of their playground or park time trying to soar as far as they can from the security of their swing. Now, imagine an inclusive swing seat that allows children of all abilities and needs to join in on the fun of this classic playground activity.

The Little Tikes Commercial inclusive swing seat does exactly that. This swing seat provides extra support, safety features, and additional room so all children can enjoy the carefree fun of swinging at the playground.

Little Tikes Commercial designed these seats to be supportive and snug, enabling children to enjoy the experience of swinging in their local playground.

The swing seats come with an attached three-point harness to keep children secure and upright against gravity as they swing. This inclusive swing seat also comes with a complete back and headrest attached to the chair's base to provide extra support. For added safety, durable chains secure the swing seat to the frame at four points of

Inclusive swing seats allow all children to feel included and have fun at the playground, regardless of their specific needs or abilities.

The Little Tikes Commercial inclusive swing seat is a perfect feature for a universally accessible playground, allowing kids of any background to engage in parallel play.

City of the Village of Clarkston - Bid Comparison

Subject: Commercial-Grade Little Tykes Inclusive Swing Seat

Quote#	Supplier Name	Product Cost	Shipping	Total Cost	Specifications
1	Miracle Recreation	\$1,615.00	\$120.00	\$1,735.00	One (1) Commercial-Grade Little Tykes Inclusive Swing Seat with harness and chains
2	Little Tykes Commercial	\$1,537.00	\$120.00	\$1,657.00	
3	Playworld	\$1,645.00	\$120.00	\$1,765.00	

November 12, 2024

Recommended Supplier